

**9-1-1 Advisory Council
Minutes
November 16, 2017
1:30 p.m. to 3:30 p.m.
Mitchell Building, Room 7**

Members Present:

Ron Baldwin, State CIO/SITSD – Chair
Adriane Beck, PSAP >30K
Delila Bruno, DMA/DES
Andrew Knapp, DOJ/MHP
Peggy Glass, PSAP <30K
Clint Loss, MEMSA
Commissioner Gary MacDonald, MACO
Greg Megaard, MFCA
Jennie Stapp, MSL
Chuck Winn, MLCT
Lisa Kelly, CenturyLink

Quinn Ness, DOA/SITSD – Alternate
Michael Fashoway, MSL – Alternate

Welcome (00:00:15)

- (00:00:07) Ron Baldwin, Chair
 - (00:00:33) Introductions
 - (00:01:54) Recording Announcement, Jennifer Schofield
 - (01:11:26) New Meeting Format Discussion, Jennifer Schofield
 - (00:02:36) Review and Approve the October 18, 2017 Minutes
 - **(00:02:50) Motion:** Adriane Beck made a motion to approve the minutes. Commissioner Gary MacDonald seconded the motion. Motion carried.

Business (00:03:16)

- (00:03:20) Administrative Rules of MT (ARM) Process, Don Harris
- (00:15:08) Draft ARM: Quarterly Funding Distributions, Quinn Ness and Don Harris
 - (00:49:04) **Action Item:** The Department of Administration (DOA) will schedule and conduct a meeting with the members of the Blackfeet Tribe, Northern Cheyenne Tribal Council, and the Rocky Boy Health Board to explain the new distribution process according to the new rules and statutes. Representatives from these counties and tribes and the DOA will be asked to attend.
 - (01:04:22) **Action Item:** Quinn Ness will meet with Commissioner Gary MacDonald to collect current contact information.
- (01:04:58) Action Item – Adoption of ARM, Ron Baldwin
 - **(01:05:24) Motion:** Jennie Stapp made a motion to adopt the ARM. Greg Megaard seconded the motion. Commissioner Gary MacDonald voted opposed to the motion. All other council members voted in favor. Motion carried.

Discussion (01:07:12)

- (01:15:29) Member Forum, Quinn Ness
 - (01:15:58) **Action Item:** Council members will complete the online reappointment application located on the Boards and Councils website.
 - (01:16:05) **Action Item:** Quinn Ness will provide council members the Boards and Councils website information for completing the online reappointment application.
 - (01:17:37) **Action Item:** Quinn Ness will email council members information regarding member application reappointment requirements.
- (01:07:13) Public Comment - None

- (01:07:22) Meeting Schedule, Ron Baldwin
 - **(01:07:55) Action Item:** Council cancelled the December 21, 2017 911 Advisory Council meeting. CIO Support Staff will send cancellation notice.
 - **(01:10:05) Motion:** Commissioner Gary Macdonald moved to schedule the next 911 Advisory Council Meeting for January 23, 2018 from 2:00 p.m. to 4:00 p.m. Greg Megaard seconded. Motion carried.
 - **(01:14:37) Action Item:** CIO Support Staff will send a meeting notification for the January 23, 2017 meeting.

Next Meeting (01:10:05)

- January 23, 2018
2:00 p.m. to 4:00 p.m.
Mitchell Building Room 7

Adjournment (01:18:05)

DRAFT